



HABA Disbursement Guidelines

HABA distributes its funds in a variety of ways to support the athletic programs, including these recurring disbursements:

- Awards four \$500 scholarships annually to four college bound senior athletes that are HABA members
- Athletic Banquets – HABA will pay for paper goods (\$75 maximum) at the break up banquets
- Flowers for senior game day (\$7.50 per senior)
- Special athletic achievement recognition awards
- Honor athletes – HABA provides awards given to athletes that are on the high school honor role

HABA may award funds for special projects that benefit the athletic programs at the High School, upon request. To make a funding request:

1. Fill out the request form (below) and submit to the HABA or to a HABA liaison
2. HABA will consider the request at its monthly meeting

HABA judges funding requests based on the following criteria:

- the dollar amount of the request
- the item has a positive impact on the sports program and involves an expenditure beyond what is currently being funded by the Holliston High School operating budget
- the item benefits a considerable number of Holliston High School athletes and preferably is useful across multiple sports
- the item provides a permanent improvement

Funding requests that are not normally funded by HABA:

- items that are currently provided as a budgeted expense of the Holliston High School athletic department
- items that are related to the uniforms and standard equipment of athletic teams
- items considered the personal property of the individual athlete which are not turned back in at the end of a season

Examples of recent HABA funded items:

- Containers for storage of Athletic Equipment
- Rebuilding the Kamitian field Press Box and improvements to the Concession Stand
- New Sports Banners for the fieldhouse
- Video Equipment for use by all teams
- Laptop for use by all teams, including software to assist coaches instruct athletes
- Irrigation of athletic fields
- Panther chairs for the field house
- Soccer practice goals

HABA Funding Request

Date: _____ Requested by: _____

Item(s) requested: _____

Funding needed by: _____

Description/use of item(s): _____

Benefits: _____

Can this be used by more than one team? _____

Has this been submitted to the school for funding? _____

Projected Cost: _____

Any other considerations or information: _____

Contact person: _____ Phone: _____

Email: _____

Submit to:

HABA
370 Hollis Street
Holliston, MA 01746

Please submit a price quote where appropriate.